



BOYS & GIRLS CLUB
OF LAGUNA BEACH

FALL/SPRING REGISTRATION FORM

Last Name: _____ First Name: _____ M.I. _____

Registration Status: Renewing New Special

Fee Level: Monthly Drop in Only Basketball Monthly & Transportation

Site Location: Canyon Branch Bluebird Branch Lang Branch Tween/Teen

Primary Phone: _____ Email Address: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Gender: _____ Birth Date*Must be 5 years old: ____/____/____ School: _____ Grade: _____

Where did you hear about the Club? _____

Demographics Information which greatly assists our administration Grants for our Programs:

Ethnicity: _____

Number in Family: _____

Household Income:

Sponsor a Child

Donation Amount:

\$ _____

2 Parent Household

Single Parent Household

Parent / Step Parent

Guardian / Foster Parents

Under \$20,000

\$20,001-30,000

\$30,001-40,000

\$40,001-50,000

\$50,001-60,000

\$60,000-70,000

\$70,000-80,000

\$80,000-90,000

\$90,000-100,000

\$100,000+

Parent / Guardian Information

Name: _____ Gender: _____

Relationship: _____

Address: _____

Work Phone: () _____ Ext: _____

Cell Phone: () _____

Occupation: _____

Employer: _____

Emergency Contacts

Within a 10 mile radius

(Other than parent / guardian)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: () _____

Other Phone: () _____

Relationship: _____

Name: _____ Gender: _____

Relationship: _____

Address: _____

Work Phone: () _____ Ext: _____

Cell Phone: () _____

Occupation: _____

Employer: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: () _____

Other Phone: () _____

Relationship: _____

Specify any persons to whom your child is not to be released. Complete official court papers must be on file in office if a person is not to pick up a child during club hours.

Severe allergies: Specify if any; _____ EpiPen Inhaler Benadryl Other _____

EMERGENCY RELEASE/AUTHORIZATION TO TREAT

If, in the judgment of the staff of the Boys & Girls Club of Laguna Beach, the child named above needs immediate care and treatment as a result of any injury or sickness, I hereby give permission to the staff to secure proper treatment for my child. I do hereby consent to whatever x-ray, examination, anesthetic, medical, surgical or dental diagnosis or treatment and hospital care are considered necessary in the best judgment of the attending physician, surgeon or dentist and performed by or under the supervision of the medical staff of the hospital or facility furnishing medical or dental services. It is further understood that the undersigned will assume full responsibility for any such action, including payment of costs. I do hereby agree to indemnify and hold harmless the Boys & Girls Club of Laguna Beach (including its officers, directors, members and/or volunteers) from any claim by any person whomsoever on account of such care and treatment of said child.

Parent / Guardian Name (Printed) _____

Parent / Guardian Signature _____

Date _____

CLUB PROGRAM POLICY

As defined by the State of California, Department of Social Services, Community Care Licensing Division, which allow members to arrive and leave the facility at their own leisure. We are not a licensed day care but a **private recreation program**. Our staff does not grant permission for children to leave the Club, nor do we insist that they stay. The decision as to when a child arrives and leaves the Club, and with whom, is a matter between the parents and the child. If a child leaves the Club without adult supervision, **the parents take full responsibility for the child's action** while he/she is unsupervised. We are responsible for the safe and proper use of the facility and the equipment and obligated to create an environment in which our participants behave appropriately according to Club rules. If it is the parent's desire that the child remain at the Boys & Girls Club of Laguna Beach until picked up by a designated person, the responsibility for this lies solely with the parent and the child. The Boys & Girls Club of Laguna Beach will not be held liable should any child leave the premises without permission. **We highly recommend that you tell your child to stay at the Boys & Girls Club until parent or guardian picks them up.** We will strongly remind child of your wishes. _____ **Initials**

PERMISSION TO PHOTOGRAPH

Occasionally, Boys & Girls Club of Laguna Beach program activities may be photographed, videotaped, or audio taped for educational, publicity or fundraising purposes. Please indicate if you give permission to appear in videos, photos or audio recordings without compensation (e.g., as part of brochures, slide shows or program websites).

- If you would like to Opt-Out please contact your child's Branch Director Notes: _____

PUBLIC FILMING AND PHOTOGRAPHY

By your child participating on any field trips or events outside of the clubs premises, the parent or legal guardian understands that their child may be photographed, filmed, or videotaped and you the parent and or legal guardian hereby given permission for outdoor public exposure but is not limited to (club related field trips, city events, etc.). During these events the public has the unqualified right to take pictures and/or recordings of your child and grant the perpetual right to use your child's likeness, image, photo (collectively, "image"), without compensation, for broadcast or exhibition in any medium and to put the finished pictures/recordings to any legitimate use without limitation or reservation. You the parent or legal guardian does hereby waive, release and forever discharge The Boys & Girls Club of Laguna Beach from and against any and all claims or actions arising out of or resulting from any use of your child's image. The public shall not be obligated to use, and may elect not to use, your child's image. _____ **Initials**

PHOTOGRAPH/ARTWORK PERMISSION

I give the Boys & Girls Club of Laguna Beach and the Art Director permission to photograph my child's **artwork/photographs and publish** in print, audio, visual, or electronic means for building awareness and educational purposes. This may include, but is not limited to art education publications (Schools, Art magazine, Magazines, Newspapers, etc.), Club presentations, posts such as on arts and Club social media, and websites but not limited to (bgclaunabeach.org, Instagram, Twitter, snap chat, Facebook, Stu News, Nextdoor, etc.).

- If you would like to Opt-Out please contact your child's Branch Director Notes: _____

THIRD PARTY PHOTOS

Due our club's privacy requirement: Our safety for all our staff and its club members. We ask that all parents, club members and visitors refrain from using any device that can record and photograph within the club and its grounds. Unless preapproved by the Branch Director for any club programing. Any Club Member, Visitor or Parent caught in the act may result in membership suspension or termination.

_____ **Initials**

LATE PICK- UP POLICY

Club membership is a privilege, and everyone must abide by the rules. During the school year the Canyon Branch closes at 7pm, during the summer the Canyon Branch closes at 6pm. Bluebird and Lang Branch closes at 6pm year-round. Late slip warnings will be given out and documented. After the 3rd warning slip a \$25 fee will be charged to your child's account. If you are continuously late and are unable to pick your child up by closing time, The Boys & Girls Club Membership will then be evaluated by the Branch Director and may result in suspension or termination of membership. _____ **Initials**

TECHNOLOGY CONDUCT

Misuse of cameras, cell phones, and any internet enabled devices may result in disciplinary action including membership termination. Misuse includes but is not limited to photographing members, staff, club property, inappropriate emails, texts, social media posts, etc. We **HIGHLY** discourage bringing in electronic devices as they are not allowed to be out during program hours. _____ **Initials**

COMMUNICATION WITH THE SCHOOLS

In order to promote school and life success and work in collaboration with the schools, I hereby consent to, request, and authorize the Boys & Girls Club of Laguna Beach to exchange with my child's school district (LBUSD or CUSD) any or all social, psychological, medical, speech/language and educational information regarding my child. This authorization shall remain in effect until revocation in writing has been delivered to the Boys & Girls Club of Laguna Beach. _____ **Initials**

HEALTH POLICY

If your child is unable to attend school due to illness, we ask that you do not drop them off at the Club. Please be considerate of this especially during cold and flu season. In the same regard, if your child has lice, they may not attend the Club until they are completely knit-free. Treatment periods, school policies and doctor's notes are not valid reasons for attendance if there are lice knits present. _____ **Initials**

PEANUT AND TREE NUT FREE POLICY

All snacks served by the club will be peanut and tree nut free. We also ask that no peanut or tree nut products be brought into the Club. Foods that are sent in for snack or lunch should be carefully checked to make sure they do **not** indicate that they "*contain or may contain peanuts or tree nuts.*" nor may they be "*made in a facility or on equipment that processes peanuts or tree nuts.*" _____ **Initials**

NON-SMOKING, ALCOHOL, WEAPONS & DRUG-FREE ENVIROMENT

All facilities, properties, grounds and events are non-smoking and drug free. Alcohol, weapons, non-prescription drugs and any other substances are strictly prohibited. _____ **Initials**

CLUB FEES & PAYMENT POLICY

September- June: School-year Registration Fee for all Branches (K-8 th)	\$100
June- August: Summer Registration Fee For all Branches (K-8 th)	\$100
September-June: School-year - The CLUB Teen Center (9 th - 2 th)	\$25
June-August: Summer - The CLUB Teen Center (9 th -12 th)	\$25
Canyon Branch After School Program Fee (K-5 th)	\$135/month, daily fees \$35/day
Canyon Branch- Afterschool Transportation (1st-8th Grade) Transportation Pickups from: Canyon Vista, Don Juan, Oak Grove, Wood Canyon, A.V.M.S, A.N.H.S. Gates, Olivewood	\$65/month * Additional To Monthly Fee- No Drop-in
Canyon Branch After School Program (6 th -8 th)	\$50/month
The CLUB Teen After School Program: Canyon Branch (9 th -12 th)	*No monthly fees
Bluebird / Lang Branches After School Program Fee (K-5 th)	\$275/month, daily fees \$35/day
Bluebird / Lang Branches After School Monthly Fee (6 th -8 th)	\$50/month (L.I.T. Program)
Summer Camp: Canyon, Bluebird, Lang Branch (K-5 th)	\$150/week or \$40/day
Summer Camp: Canyon, Bluebird, Lang (6 th -8 th)	\$25/week (L.I.T. Program)
The CLUB Teen Center Summer Program: Canyon Branch (9 th -12 th)	*No weekly fees
Basketball League (k-9 th) Winter: Boys / Spring: Girls	\$125/Season Member \$225/Season Non-Member
Back to School Night	\$10.00/Occurrence
Parents Night Out	\$20.00/Occurrence
Thanksgiving Break (CAPOUSD)	\$25.00
Winter Break	\$55/Member \$90/Non-Member
Ski Week (LBUSD)	\$55/Member \$150/Non-Member
Spring Break	\$55/Member \$150/Non-Member

PAYMENT POLICY

1. School-year monthly fees must be paid in full by the **10th of the month**. Payments made after the 10th of the month are considered late and will be **charged a \$25 late fee**.
2. If we have not received the balance due by the **28th of the month** your child **may not be able to attend programs** until payment arrangements have been made with the Finance Department or Branch Director.
3. Camp fees are due **Friday prior** to the week attending Camp
4. **NO** rededications in program fees will be made for absences, vacations, or holidays and weeks when school is not in session, including Thanksgiving, winter, Spring Break, and Staff Development, whether or not your child intends to use the Club's full-day program during those weeks.
5. Program fees must be kept current to participate in extra activities, sports programs and field trips.
6. Fees are non-refundable and non-transferable. No exceptions, this includes specialty camps and field trips.
7. Retuned checks will be subject to a \$25 insufficient funds fee per check.
8. Financial assistance available upon approval *Must be renewed every 6 months
For details, contact our Finance team at financedept@bgclaguna.org.
Siblings discount available for selected programs

_____ **Initials**

RULES OF CONDUCT AND GENERAL INFORMATION FOR PARENTS AND MEMBERS

Be Safe & Be Kind & Have Fun

1. Members, volunteers, parents and guest must check in at the front reception area upon entering the Club, with a visible parent and or guest sticker on.
2. Members must sign out with a staff member and front desk staff before going home.
3. To ensure members' safety, members must remain within designated boundaries and are required to enter and exit through the front door only.
4. Personal toys, electronics, iPods, etc. are not allowed in the Club. Parents and members are responsible for any valuables/money brought to the Club.
5. Members and parents are expected to be kind and respectful while in the Club. Profane language, name-calling, teasing, bullying, horseplay, fighting, and/or stealing will not be tolerated and may result in suspension.
6. If members cause damage to Club equipment, the parents are responsible for the cost of repair or replacement.
7. Food and drinks are to be eaten outside at the picnic tables only.
8. Gum chewing is not permitted anywhere in the Club.
9. For members' safety, bare feet, sandals, flip-flops, and open toed shoes are not allowed at the Club.
10. For members' safety, running is only permitted outside or in the Gym.
11. Members should respect their environment and are responsible for keeping their Club clean, including cleaning up after themselves and throwing away trash in the appropriate containers.
12. For safety reasons, rollerblades, skates, skateboards, bikes, shoes with wheels "Heelys" and hover boards are not permitted at the Club unless specified by program.
13. In case of an emergency and for your child's protection, please be sure to keep membership and emergency card information updated for correct addresses and phone numbers.
14. "Three-day trial days" are available on a limited basis. Guest's parents must fill out a temporary waiver and emergency card before their child comes to the Club. Guest members will not be allowed to attend field trips or any other member-only events.
15. Parents will be notified if their child displays inappropriate or unacceptable behavior. If the child does not correct his/her behavior, membership may be terminated without refund.
16. For the safety of our members and families, please drive slowly while on Club property and carefully watch out for children in the parking lot. Please do not allow your child to play in the parking lot, as it is unsafe.
17. All facilities, properties, grounds and events are non-smoking and drug free. Alcohol, weapons, non-prescription drugs and any other substances are strictly prohibited.

*I have read the above 17 listed Rules of Conduct _____ **Initials**

OUTCOMES MEASUREMENT CONSENT

I give permission to the Boys & Girls Club of Laguna Beach to survey and interview my child, to find out what his/her behaviors, skills and attitudes are in regard to issues such as health risks and habits, positive self-esteem, respect for diversity, education and educational resources, positive relationship, career choices, and connection to community, as well as his/her experiences at the Club. I understand that the purpose of these surveys and interviews is to help find out how well the Club is meeting my child's needs and to identify areas which may call for further attention. I also understand that this information will remain private, and that only my child's Club Director and assigned research assistants will be able to look at his/her responses.

I understand that my child's response will be automatically grouped together with the response of other Boys & Girls Clubs members for any public presentation of the findings, and that my child will never be individually linked to his/her responses. In addition, I understand that I can take back my permission at any time, and that my permission automatically stops at the end of this only-year membership period. _____ **Initials**

MENTORING PROGRAM CONSENT

I, the parent or legal guardian hereby gives my permission for my child to participate in the Mentoring Program at the Boys & Girls Club.

I fully understand that the program involves mentors, who shall be selected from the community and will be screened (including a criminal background check) and trained before beginning in the program. The mentor is not allowed to take or meet my child beyond the Club facility.

I understand that during the course of the mentoring program there may be special group events (incorporating all mentors and youth) and family events planned. I understand that the staff of the Club will provide ongoing monitoring of the mentoring activities.

I permit the Mentoring Program staff and the Boys & Girls Club to utilize photographs of my child taken during his/her involvement in the mentoring program and waive all rights of compensation.

- I understand that I can receive a copy of this signed consent form, and that upon written request I may arrange to discuss the findings with my child's Club Director. If you would like to Opt-out please contact your child's Branch Director.

ATHLETICS DEPARTMENT RECEIPT OF ACKNOWLEDGMENT

- By checking this box, I, the parent or legal guardian has received a copy of the OPIOIDS and CONCUSSION sports fact sheets. _____ **Initials**

Every effort is made to provide members with a safe, enjoyable, and memorable experience. I attest and verify that my child is physically able to participate in all activities offered at the Boys & Girls Club of Laguna Beach. I understand that there are a variety of play areas at the Boys & Girls Club of Laguna Beach, including but not limited to, a playground, a gym, a skate ramp, and a games room. I acknowledge that use of these various areas poses risks to my child, including the risk of sprains, bruises, broken bones and serious injury or death. I understand that my child will have access to all areas/activities of the facility unless I contact the Boys & Girls Club of Laguna Beach and request restriction from a specific activity/area.

I as parent/guardian of the minor, do hereby, for my child, myself, my heirs, executors and administrators, release and forever discharge and hold harmless the Boys & Girls Club of Laguna Beach and all officers, directors, employees, agents and volunteers of the organization, acting officially or otherwise, from any and all claims, demands, actions or causes of action which in any way arise from the minor's participation and/or my participation at their facilities.

**I acknowledge that I have carefully read this document and understand the information therein.
I agree to each of the terms and acknowledgments above, and agree to permit my child to participate in/with all activities and areas of the facility.**

Parent / Guardian Name (Printed)

Parent / Guardian Signature

Date

Child's First Name: _____

Child's Last Name: _____